

**Community Housing & Therapy
Employment Application Form**

(Please take care when filling in this form to make the answers as legible as possible)

Post applied for:

Forename:

Surname:

Name you like to be known by:

Address, including postcode:

Phone/mobile no:

Email address:

EMPLOYMENT HISTORY

Present or most recent employer

NAME & ADDRESS	FROM / TO	POST	SALARY

Notice required?

Briefly describe the main duties and responsibilities involved in this position

Previous Employers (Please continue on separate sheet if necessary)

Name & Address	From	To	Post	Outline Duties

EDUCATION & TRAINING

Institute attended	From	To	Qualification
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Have you been/are you in personal therapy?
 If so, please say how long for, and what orientation

Reasons for applying for this post

Please explain why you are applying for this role, and why you wish to work for CHT; please try to give us a personal picture of yourself and your suitability for this post, addressing the points in the person specification, and also including what you think you would bring to the organisation and what you hope to gain from working with us. Please continue on up to one additional A4 sheet if necessary (please put your name on any additional sheet).

REFEREES

We will not contact your referees until we have offered you a post.

Please give details of your present employer.

Present employer's name

Address

Job Title

Please also give the names and addresses of another professional referee, other than your present employer, who should not be related to you.

Name & address of referee

Occupation

In what capacity does this person know you?

I confirm that to the best of my knowledge the information given on this form is true and correct and it can be treated as part of any subsequent contract of employment.

Signature

Date

All successful candidates will have to have an enhanced DBS check as CHT works with vulnerable adults and young people

Please return the application form, along with the equal opportunities monitoring form, either by email to recruitment@cht.org.uk or by post marking it "Job Application" to Community Housing and Therapy, 24 / 5-6 The Coda Centre, 189 Munster Road, London SW6 6AW (Tel 020 7381 5888, Fax 020 7610 0608).

CHT IS COMMITTED TO A POLICY OF EQUAL OPPORTUNITIES

We will select candidates on merit – skills, knowledge, attitude, aptitude and capability - as assessed from their application form and any interview process (including feedback from our residents where applicable).

